

PEASTER YOUTH ASSOCIATION CONSTITUTION

ARTICLE I - NAME

This organization shall be known as the Peaster Youth Association, hereinafter referred to as "PYA."

ARTICLE II – OBJECTIVE

SECTION 1

The objective of the PYA shall be to implant firmly in the children of the community the ideals of good sportsmanship, honesty, loyalty, courage, and respect for authority, so that they may be well adjusted, stronger, and happier children and will grow to be good, decent, healthy, and trustworthy citizens.

SECTION 2

To achieve this objective, the PYA will provide a supervised program under each sport's governing bylaws, provided such rules and regulations do not conflict with this Constitution. All Board, Volunteer, and Player Members shall bear in mind that the attainment of exceptional athletic skill or the winning of games is secondary, and the molding of future citizens is of prime importance. In accordance with Section 501(c)(3) of the Federal Internal Revenue Code, the PYA shall operate exclusively as a non-profit educational organization providing a supervised program of competitive sports. No part of the net earnings shall inure to the benefit of any private shareholder or individual; no substantial part of the activities of which is carrying on propaganda, or otherwise attempting to influence legislation, and which does not participate in or intervene in any political campaign on behalf of any candidate for public office.

ARTICLE III – MEMBERSHIP

SECTION 1

Classes - There shall be the following classes of Members:

(a) **Player Members** - Any player candidate meeting the requirements of PYA shall be eligible to compete for participation. Player Members shall have no rights, duties, or obligations in the management or in the property of PYA.

(b) **Volunteer Members** - Any adult person actively interested in furthering the objectives of the PYA may become a Volunteer Member. Members in volunteer positions will undergo a background check and be issued a Volunteer ID Card, distributed by the secretary. As used hereinafter, the word "Member" shall mean a Volunteer Member unless otherwise stated.

Note: Volunteer Members of the league automatically include all current Managers, Coaches, Volunteer Umpires, Board of Directors, and any other person who is recognized by the Board as a volunteer in the PYA, including the following volunteer's titles listed below:

Recommended Positions: Team Parent, Equipment Manager, Coaching Coordinator, Sponsorship/Fundraisers Manager, Information Officer, Groundskeepers, Concessions Manager, Umpire-In-Chief etc...

(c) **Executive Board Members** - Only the 7 elected positions of President, Vice President, Treasurer, Secretary, Communications, Fundraising/Marketing, and Equipment shall constitute the Executive Board.

(d) **Board of Directors** – will be constructed of the 7 elected Executive Board Members and the elected Directors of baseball, softball, football, cheer, volleyball, and basketball.

(e) **Board Members** - Only the elected Board of Directors are eligible to vote at General Membership Meetings. As used hereinafter, the term "Board" shall mean the elected Board of Directors as a whole.

(f) **Honorary Members** (Optional) - Any person may be elected as Honorary Member by the unanimous vote of all Board Members present at any duly held meeting of the Board but shall have no rights, duties, or obligations in the management or in the property of the PYA.

(g) **Sustaining Members** (Optional) - Any person not a Volunteer Member who makes financial or other contribution to the PYA may by a majority vote of the Board Members become a Sustaining Member, but such person shall have no rights, duties, or obligations in the management or in the property of the PYA.

(h) **Note:** Board Members, Committee Members, Managers, Coaches, Volunteer Umpires, and other elected or appointed officials must be active Volunteer Members in good standing.

SECTION 2

Eligibility - Any person sincerely interested in active participation to further the objective of this PYA may be a Member.

SECTION 3

Suspension or Termination: Membership may be terminated by resignation or action of the Executive Board as follows:

(a) The Executive Board, by a two-thirds vote of the Executive Board at any duly constituted Executive Board meeting, shall have the authority to discipline or suspend or terminate the membership of any Member of any class, including managers and coaches, when the conduct of such person is considered detrimental to the best interests of the PYA. The Member involved shall be notified of such meeting, informed of the general nature of the charges, and given an opportunity to appear at the meeting to answer such charges.

(b) The Executive Board shall, in the case of a Player Member, give notice to the manager of the team for which the player is a Player Member. Said manager shall appear, in the capacity of an adviser, with the player before the Executive Board or a duly appointed committee of the Executive Board. The player's parent(s) or legal guardian(s) may also be present. The Executive Board shall have full power to suspend or revoke such player's right to future participation by two-thirds vote of those present at any duly constituted meeting.

Note: Quorum is required. (See Article V, Section 3)

ARTICLE IV - DUES FOR VOLUNTEER MEMBERS (NOT PLAYERS)

SECTION 1

Dues for Volunteer Members may be fixed at such amounts as the Board shall determine for a particular fiscal year. (See Article X, Section 6 for fiscal year of PYA.) Note: Dues for Volunteer Members are separate from registration fees for Player Members, which are determined annually by the Board. If no dues for Regular Membership are collected, Section 2 below does not apply.

SECTION 2

Volunteer Members who fail to pay their fixed dues within thirty (30) days of application to become a member may, by majority vote of the Board present at a Board meeting, be dropped from the rolls and shall forfeit all rights and privileges of membership.

ARTICLE V - GENERAL MEMBERSHIP MEETINGS

SECTION 1

Definition: A General Membership Meeting is any meeting of the membership of the PYA (including Special General Membership Meetings, Section 7). A minimum of one per year (Annual Meeting, see Section 6) is required.

SECTION 2

Notice of Meeting: Notice of each General Membership Meeting shall be delivered personally, electronically, or by mail to each Member at the last recorded address ten (10) days in advance of the meeting, setting forth the place, time, and purpose of the meeting.

SECTION 3

Quorum: At any General Membership or Board Meeting, the presence in person or representation by absentee ballot of two thirds of the Board Members (as defined in Article III - Membership) shall be necessary to constitute a quorum. In the event that a two thirds vote is not a whole number, the quorum is rounded up to the next whole number of votes. If a quorum is not present, no business shall be conducted.

SECTION 4

Voting: Only elected Board Members in good standing shall be entitled to make motions and vote at General Membership Meetings. However, the Board may invite, admit, and recognize guests for presentations or comments during General Membership Meetings. (Those eligible to take part at Board Meetings are described in Article VI, Section 4.)

SECTION 5

Absentee Ballot: For the expressed purpose of accommodating a Board Member in good standing who cannot be in attendance at the Annual Meeting, or any General Membership Meeting at which new Board members will be elected, an absentee ballot may be requested and obtained from the Secretary of the PYA. The absentee ballot shall be properly completed, signed, and returned in a sealed envelope to the Secretary prior to the date of the election. The Secretary shall present all absentee ballots to the Election Chairman (appointed at the meeting) on the date of the meeting, prior to the voting portion of the election process.

SECTION 6

Annual Meeting of the Members: The Annual Meeting of the Members of the PYA shall be held the first week of November each year for the purpose of electing the Board Members, receiving reports, electing committees, and for the transaction of such business as may properly come before the meeting.

(a) The Membership shall receive at the Annual Meeting of the Members of the PYA a report, verified by the President and Treasurer, or by a majority of the Board of Directors, showing:

(1) The condition of the PYA, to be presented by the President or his/her designate

(2) A general summary of funds received and expended by the PYA for the previous year, the amount of funds currently in possession of the PYA, and the name of the financial institution in which such funds are maintained

(3) The whole amount of real and personal property owned by the PYA, where located, and where and how invested

(4) For the year immediately preceding, the amount and nature of the property acquired, with the date of the report and the manner of the acquisition, the amount applied, appropriated or expended, and the purposes, objects or persons to or for which such applications, appropriations or expenditures have been made

(5) The names of the persons who have been admitted to volunteer membership in the PYA during such year. This report shall be filed with the records of the PYA and entered in the minutes of the proceedings of the Annual Meeting.

(b) After the election, the Board of Directors shall assume performance of its duties immediately upon election. The Board Member's term of office shall continue for two years, until its successors are elected and qualified under this section. The number of Board Members elected shall be not less than seven (7).

(c) The elected members of the Executive Board shall include, at a minimum, the President, Vice President, Treasurer, Secretary, Communication, Equipment, and Marketing & Fundraising.

(d) The elected positions of President, Treasurer, Communication, Equipment, Softball, Football, and Basketball Director shall be elected in odd years. The elected positions of Vice President, Secretary, Marketing & Fundraising, Baseball, Cheer, and Volleyball shall be elected in even years.

SECTION 7

Special General Membership Meetings - Special General Membership Meetings of the Members may be called by Board Members or by the Secretary or President at their discretion. Upon the written request of a minimum of five members, the President or Secretary shall call a Special General Membership Meeting to consider the subject specified in the request. No business other than that specified in the notice of the meeting shall be transacted at any Special General Membership Meeting. Such Special General Membership Meeting shall be scheduled to take place not less than ten (10) days after the request is received by the President or Secretary.

SECTION 8

Rules of Order for General Membership Meetings and Regular Meetings of the Board - Robert's Rules of Order shall govern the proceedings of General Membership meetings, and all regular meetings of the Board, except where same conflicts with this Constitution of the PYA.

ARTICLE VI - BOARD OF DIRECTORS

SECTION 1

Authority: The management of the property and affairs of the PYA shall be vested in the Board of Directors.

SECTION 2

Change in number: The number of Board Members so fixed at the Annual Meeting may be changed at any meeting of the Executive Board. If the number is increased, the additional Board Members may be elected at the meeting at which the increase is voted, or at any subsequent Executive Board Meeting. All elections of additional Board Members shall be by a majority vote of the current Executive Board Members present or represented by a properly executed and signed absentee ballot filed with the Secretary prior to the election meeting.

SECTION 3

Vacancies: If any vacancy occurs in the Board, by death, resignation or otherwise, it may be filled by a majority vote of the remaining Board of Directors at any regular Board Meeting or at any Special Board Meeting called for that purpose.

SECTION 4

Board Meetings, Notice and Quorum: Regular meetings of the Board shall be held immediately following the Annual Meeting and on such days thereafter as shall be determined by the Board.

(a) The President or the Secretary may, whenever they deem it advisable, or the Secretary shall at the request in writing of 4 Executive Board Members, issue a call for a Special Board Meeting. In the case of Special Board Meetings, such notice shall include the purpose of the meeting and no matters not so stated may be acted upon at the meeting.

(b) In the case of a Special Board Meeting notice of meeting may be made electronically, each Executive Board Member must electronically acknowledge they have received the notice and as long as a quorum will exist the meeting can move forward.

(c) Two thirds Members of the Board shall constitute a quorum for the transaction of business. If a quorum is not present, no business shall be conducted.

(d) Only members of the Board of Directors may make motions and vote at meetings of the Board of Directors.

(e) The Executive Board may invite, admit, and recognize guests for presentations or comments during Board of Director meetings.

SECTION 5

Duties and Powers: The Board shall have the power to appoint such standing committees as it shall determine appropriate and to delegate such powers to them as the Board shall deem advisable and which it may properly delegate. The Board may adopt such rules and regulations for the conduct of its meetings and the management of the PYA as it may deem proper, provided such rules and regulations do not conflict with this Constitution. The Board shall have the power by a two-thirds vote of those present at any regular Board or Special Board Meeting to discipline, suspend or remove any Director or Officer or Committee Member of the PYA in accordance with the procedure set forth in Article III, Section 3.

SECTION 6

Rules of Order for Board Meetings: Robert's Rules of Order shall govern the proceedings of all PYA meetings, including Board meetings, except where same conflicts with this Constitution of the PYA.

ARTICLE VII - DUTIES AND POWERS OF THE BOARD

SECTION 1

Appointments - The Board may appoint such other officers or agents as it may deem necessary or desirable and may prescribe the powers and duties of each. Appointed officers or agents shall have no vote on actions taken by the Board unless such individuals have been elected to the Board or have been elected to fill a vacancy on the Board.

Elections – Notification of the opening of nominations for the election of Board Members will take place no less than 30 days prior to the Annual General Membership Meeting. Notification stating the Board positions available for election and a means for nominating members will be delivered through 2 platforms of communication. Nominees will be presented at the Annual General Membership Meeting where the current Board of Directors will vote to elect.

SECTION 2

President - The President shall:

(a) Serves as a voting member of the Executive Board.

(b) Conduct the affairs of the PYA and execute the policies established by the Board.

(c) Serves at the main point of contact and representative of PYA.

(d) Presents or designates a presenter of the financial condition of the PYA at the Annual Meeting.

(e) Communicate to the Board such matters as deemed appropriate and make such suggestions as may tend to promote the welfare of the PYA.

(f) Serves as an additional standing member of all committees.

(g) Is responsible for the conduct of the PYA in strict conformity to this Constitution as well as the policies, principles, rules, and regulations of each sport's governing bylaws.

(h) Designate in writing other officers, if necessary, to have power to make and execute for/and in the name of the PYA such contracts and leases they may receive, and which have had prior approval of the Board.

(i) Investigate complaints, irregularities, and conditions detrimental to the PYA and report thereon to the Executive Board as circumstances warrant.

(j) Prepare and submit an annual budget to the Board and be responsible for the proper execution thereof.

- (k) Serves as the signer of any financial, event based, or other contracts.
- (l) Will assist the Sport Directors in examining the applications and support proof-of age documents of every player candidate and age eligibility before the player may be accepted for selection.
- (m) Assist the Vice President in the handling of investigating background checks.
- (n) Must pass a background check.

SECTION 3

Vice President - The Vice President shall:

- (a) Serves as a voting member of the Executive Board.
- (b) Perform the duties of the President in the absence or disability of the President, provided he or she is authorized by the President or Board so to act. When so acting, the Vice President shall have all the powers of that office.
- (c) Responsible for creating awareness, through education and information, of the opportunities to provide a safer environment for children and all participants of PYA.
- (d) Develop and implement a plan for increasing safety of activities, equipment and facilities through education, compliance, and reporting.

NOTE: In order to implement a safety plan using education, compliance, and reporting, the following suggestions may be utilized:

- (1) Education - Should facilitate meetings and distribute information among participants including players, managers, coaches, umpires, league officials, parents, guardians, and other volunteers.
- (2) Compliance - Should promote safety compliance leadership by increasing awareness of the safety opportunities that arise from these responsibilities.
- (3) Reporting - Define a process to assure that incidents are recorded, information is sent to league/district and national offices, and follow-up information on medical and other data is forwarded as available.
- (e) Will be responsible for completing the required background checks. Is responsible for reporting non-clear background checks to the President for further investigation.
- (f) Authorized signer on the PYA bank account and checks.
- (g) Serves as a signer of any financial, event based, or other contracts should said contracts require multiple signatures.
- (h) Perform such duties as from time to time may be assigned by the Board or by the President.
- (i) Must pass a background check.

SECTION 4

Secretary - The Secretary shall:

- (a) Serves as a voting member of the Executive Board.
- (b) Be responsible for recording the activities of the PYA and maintain appropriate files, mailing lists and necessary records.
- (c) Perform such duties as are herein specifically set forth, in addition to such other duties as are customarily incident to the office of Secretary or as may be assigned by the Board.
- (d) Files all appropriate tax and governmental forms annually (ie. Form 990-N, Sales and Use Tax Exemption).
- (e) Maintain a list of all Volunteer, Sustaining and Honorary Members, Directors, and committee members.
- (f) Responsible for giving notice of all meetings of the PYA.
- (g) Issue membership cards to Volunteer Members, if approved by the Board.
- (h) Records, posts, and distributes the minutes of the meetings of the Members and the Board within 1 week of said meeting and keeps records of them in a book for that purpose.

- (i) Prepare and distribute the Agenda for PYA and Board Meetings.
- (j) Conduct all correspondence not otherwise specifically delegated in connection with said meeting and shall be responsible for carrying out all orders, votes and resolutions not otherwise committed.
- (k) Notify Members, Directors, Officers and committee members of their election or appointment.
- (l) Prepare website for registration and update with most recently revised versions of Constitution, Bylaws, and Communication information.
- (m) Maintains PYA insurance policies.
- (n) Maintains the log in and passcode information for all PYA accounts and platforms. Has the authority to change such information and communicate such to the appropriate Board Members.
- (o) Responsible for giving moderating rights on social media platforms to one member of each sport's subcommittee.
- (p) Authorized signer on the PYA bank account and checks.
- (q) Must pass a background check.

SECTION 5

Treasurer - The Treasurer shall:

- (a) Serves as a voting member of the Executive Board.
- (b) Perform such duties as are herein set forth and such other duties as are customarily incident to the Office of Treasurer or may be assigned by the Board.
- (c) Receive all moneys and securities, and deposit same in a depository approved by the Board within 1 week of receipt.
- (d) Keep records of all receipts, disbursements, and transactions of all moneys and securities of the PYA, including the Auxiliary, approve all payments from allotted funds and draw checks therefore in agreement with policies established in advance of such actions by the Board.
- (e) Prepare an annual budget, under the direction of the President, for submission to the Board at the Annual Meeting.
- (f) Prepare an annual financial report, under the direction of the President, for submission to the Membership and Board at the Annual Meeting.
- (g) Reconcile the bank account and prepare a monthly financial report for submission to the Board at regularly scheduled Board Meetings.
- (h) Provide a monthly financial statement to each sport.
- (i) Authorized signer on the PYA bank account and checks.
- (j) Must pass a background check.

SECTION 6

Communication - The Communication Director shall:

- (a) Serves as a voting member of the Executive Board.
- (b) Serves as the main point of contact for all Sport Directors in regards to their outgoing communications.
- (c) Update the PYA's official website.
- (d) Update the PYA forms of social media and group communication. Has moderating rights only.
- (e) Encourage sharing of information from parents, coaches, and teams for promotion on PYA communication.
- (f) Ensure that league news and scores are updated on all avenues of communication on a regular basis.
- (g) Collect, post, and distribute important information on league activities including direct dissemination of fund-raising and sponsor activities, to the district, the public, PYA league members, and the media.
- (h) Responsible for proofreading and distributing all communication from PYA, including that of all sport directors.

- (i) Responsible for, with the guidance of the Board and Sport Director, creating and distributing surveys post-season for the purpose of improvement and player retention
- (j) Must pass a background check.

SECTION 7

Marketing & Fundraising - The Marketing & Fundraising Director shall:

- (a) Server as a voting member of the Executive Board.
- (b) Serves as the main point of contact for Sport Directors for fundraising purposes.
- (d) Develop and maintain a league marketing plan focused on sponsorship.
- (e) Oversee efforts to market new divisions of play and initiatives offered by PYA.
- (g) Coordinate efforts to make PYA visible in the community year-round.
- (h) Solicit and secures local sponsorships to support PYA operations.
- (i) Collect and review sponsorship and fundraising opportunities.
- (j) Organize and implements approved league fundraising activities.
- (k) Coordinate participation in fundraising activities. (Concession Trailer, Spirit Shop)
- (l) Maintain records of monies secured through sponsorship and fundraising initiatives.
- (m) Ensure regulation and polices related to sponsorships and fundraising are followed.
- (n) Organize and oversee a subcommittee created to aid in the efforts of marketing and fundraising.
- (o) Must pass a background check.

SECTION 8

Equipment – The Equipment Director shall:

- (a) Serves as a voting member of the Executive Board.
- (b) Secure bids on needed supplies, equipment, and uniforms.
- (c) Make recommendations for the purchase of such to the Board.
- (d) Make purchases for such supplies, equipment, and uniforms approved by the Board.
- (e) Responsible for maintaining the inventory system for all equipment.
- (f) Responsible for issuance and return of such supplies, equipment, and uniforms.
- (g) Manages the repair, cleaning, and storage thereof at the close of a season.
- (h) Must pass a background check.

SECTION 9

Baseball Director - The Baseball Director shall:

- (a) Serves as a voting member of the Board of Directors.
- (b) Serves as the main point of contact for baseball coaches and parents.
- (d) Receive and review applications for player candidates and assist the President in verifying age eligibility.
- (e) Conduct the tryouts, the player draft and all other player transaction or selection meetings.
- (g) Prepare for submission to PONY, team rosters, including players claimed, and the tournament team eligibility affidavit.
- (h) Notify the Executive Board of any subsequent player replacements or trades.
- (i) Attend interlock meetings for scheduling of games and rule updates.
- (j) Responsible for creation of the games schedule for each season.
- (k) In conjunction with the Vice President, is responsible for conducting the pre-season coaches meeting.
- (l) Responsible for attaining, distributing, and completing information regarding All Star and Tournament play.
- (m) In conjunction with the Softball Director shall create and maintain the season's practice schedule.
- (n) Manage the PYA baseball program within the boundaries of the PYA Constitution, PONY Regulations, and interlock rules.

(o) Manage the Baseball Committee members, consisting of 1 elected Director and 4 elected sub committee members.

(p) Must pass a background check.

SECTION 10

Softball Director - The Softball Director shall:

(a) Serves as a voting member of the Board of Directors.

(b) Serves as the main point of contact for softball coaches and parents.

(d) Receive and review applications for player candidates and assist the President in verifying age eligibility.

(e) Conduct the tryouts, the player draft and all other player transaction or selection meetings.

(g) Prepare for submission to PONY, team rosters, including players claimed, and the tournament team eligibility affidavit.

(h) Notify the Executive Board of any subsequent player replacements or trades.

(i) Attend interlock meetings for scheduling of games and rule updates.

(j) Responsible for creation of the games schedule for each season.

(k) In conjunction with the Vice President, is responsible for conducting the pre-season coaches meeting.

(l) Responsible for attaining, distributing, and completing information regarding All Star and Tournament play.

(m) In conjunction with the Baseball Director shall create and maintain the season's practice schedule.

(n) Manage the PYA softball program within the boundaries of the PYA Constitution, PONY Regulations, and interlock rules.

(o) Manage the Softball Committee members, consisting of 1 elected Director and 4 elected sub-committee members.

(p) Must pass a background check.

SECTION 11

Football Director - The Football Director shall:

(a) Serves as a voting member of the Board of Directors.

(b) Serves as the main point of contact for football coaches and parents.

(c) Receive and review applications for player candidates and assist the President in verifying age eligibility.

(d) Conduct the tryouts, the player draft and all other player transaction or selection meetings.

(e) Notify the Executive Board of any subsequent player replacements or trades.

(f) Attend Power 5 meetings and stay current in all aspects of Power 5 rules and communications.

(g) In conjunction with the Vice President, is responsible for conducting the pre-season coaches meeting.

(h) Responsible for attaining, distributing, and completing information regarding Super Bowl play.

(i) Create and maintain the season's practice schedule.

(j) Manage the PYA football program within the boundaries of the PYA Constitution and Power 5 Bylaws.

(k) Must report Power 5 investigative background checks to the PYA Vice President.

(l) Manage the Football subcommittee members, consisting of 1 elected Director and 4 elected sub-committee members.

(m) Must pass a background check.

SECTION 12

Cheer Director - The Cheer Director shall:

(a) Serves as a voting member of the Board of Directors.

(b) Serves as the main point of contact for cheer coaches and parents.

(c) Receive and review applications for player candidates and assist the President in verifying age eligibility.

(d) Conduct the tryouts, the player draft and all other player transaction or selection meetings.

- (e) Notify the Executive Board of any subsequent player replacements or trades.
- (f) Attend Power 5 meetings and stay current in all aspects of Power 5 rules and communications.
- (g) In conjunction with the Vice President, is responsible for conducting the pre-season coaches meeting.
- (h) Create and maintain the season's practice schedule.
- (i) Manage the PYA cheer program within the boundaries of the PYA Constitution and Power 5 Bylaws.
- (j) Must report Power 5 investigative background checks to the PYA Vice President.
- (k) Manage the Cheer subcommittee members, consisting of 1 elected Director and 4 elected sub-committee members.
- (l) Must pass a background check.

SECTION 13

Volleyball Director - The Volleyball Director shall:

- (a) Serves as a voting member of the Board of Directors.
- (b) Serves as the main point of contact for volleyball coaches and parents.
- (d) Receive and review applications for player candidates and assist the President in verifying age eligibility.
- (e) Conduct the tryouts, the player draft and all other player transaction or selection meetings.
- (h) Notify the Executive Board of any subsequent player replacements or trades.
- (i) Attend APS meetings and stay current in all aspects of APS rules, communications, and scheduling.
- (k) In conjunction with the Vice President, is responsible for conducting the pre-season coaches meeting.
- (l) Responsible for attaining, distributing, and completing information regarding Tournament play.
- (n) Manage the PYA volleyball program within the boundaries or the PYA Constitution and APS Bylaws.
- (j) Manage the Volleyball subcommittee members, consisting of 1 elected Director and 4 elected sub-committee members.
- (o) Must pass a background check.

SECTION 14

Basketball Director - The Basketball Director shall:

- (a) Serves as a voting member of the Board of Directors.
- (b) Serves as the main point of contact for basketball coaches and parents.
- (d) Receive and review applications for player candidates and assist the President in verifying age eligibility.
- (e) Conduct the tryouts, the player draft and all other player transaction or selection meetings.
- (h) Notify the Executive Board of any subsequent player replacements or trades.
- (i) Attend _____ meetings and stay current in all aspects of _____ rules and communications.
- (k) In conjunction with the Vice President, is responsible for conducting the pre-season coaches meeting.
- (l) Responsible for attaining, distributing, and completing information regarding Tournament play.
- (n) Manage the PYA basketball program within the boundaries or the PYA Constitution and _____ Bylaws.
- (j) Manage the Basketball subcommittee members, consisting of 1 elected Director and 4 elected sub-committee members.
- (o) Must pass a background check.

ARTICLE VIII - EXECUTIVE COMMITTEE

No local league is required to appoint Board Members to Committees or use this tool of operation to manage the PYA. However, the committee structure is recommended to engage the Board, assist with efficiently delegating responsibilities throughout the year, and provide oversight in the operation of the local league.

SECTION 1

The Board may appoint an Executive Committee which shall consist of not less than three (3) nor more than five (5) Directors, one of whom shall be the President of the PYA.

SECTION 2

The Executive Committee shall advise with and assist the Board of Directors of the PYA in all matters concerning its interests and the management of its affairs and shall have such other powers as may be delegated to it by the Board, but in no event will the Executive Committee have authority over the Board.

ARTICLE IX – BYLAWS

SECTION 1

Local Rules, Ground Rules and/or Bylaws: The local rules, ground rules and/or bylaws of each PYA sport shall be adopted by the Board at a meeting before the first scheduled game of the season, but shall in no way conflict with the Rules, Regulations and Policies of PYA, nor shall they conflict with this Constitution. Bylaws are not considered part of this Constitution.

ARTICLE X - FINANCIAL AND ACCOUNTING

SECTION 1

Compensation: No Director, Officer, or Member of the PYA shall receive, directly or indirectly any salary, compensation, or emolument from the PYA for services rendered as Director, Officer or Member.

SECTION 2

Deposits: All moneys received, including sponsorship and fundraising, shall be deposited to the credit of the PYA in/at First Financial Bank.

SECTION 3

Withdraws: Only the Vice President, Secretary, or Treasurer can make cash withdraws.

SECTION 4

Handling of Cash and Checks:

- (a) All money must stay in a money box or money bag.
- (b) A Chain of Possession form must be signed by the 2 individuals exchanging responsibility of the money at any event.
- (c) Cash must be counted at the end of each event on location by 2 Board Members. If 2 Board Members will not be present the Board may appoint a PYA Member in good standing who has passed a background check to be a counter. A cash counting worksheet must be used and accompany said cash to the bank for deposit or to the Treasurer within 5 days.
- (d) The Cash Counting Worksheet and deposit ticket must be turned into the Treasurer.
- (e) All hand delivered checks must be post marked or given to the Treasurer with 5 days of receipt.

SECTION 5

Electronic Payments and Fund Transfers:

Laminated PYA QR codes will be readily available at events for ease of payment via app by consumers. No payments should be processed using a personal account. Nor should a personal electronic financial account be used to accept funds on behalf of PYA or any of the PYA approved sports.

SECTION 6

Fiscal year: The fiscal year of the PYA shall begin on November 1 and shall end on October 31.

SECTION 7

Distribution of Property upon Dissolution: Upon dissolution of the PYA and after all outstanding debts and claims have been satisfied, the Members shall direct the remaining property of the PYA to another Federally Incorporated entity which maintains the same objectives as set forth in Article II of this Constitution, which are or may be entitled to exemption under Section 501(c)(3) of the Internal Revenue Code or any future corresponding provision.

ARTICLE XI – COMMUNICATION

SECTION 1

- (a) All communications from both the PYA Board as well as each individual sport must be communicated through a PYA approved method of communication.
- (b) Login information and administrative rights for all communication platforms are to be held by the President, Vice President, and Secretary only.
- (c) One member of each sports sub-committee may have moderating rights to its respective sport’s PYA Facebook page.
- (d) All email communications must have PYA cc’d.
- (e) No outside or additional forms of communication relaying any information in regards to the activities of the PYA are permitted.

ARTICLE XII – AMENDMENTS

This Constitution may be amended, repealed, or altered in whole or in part by a majority vote at any duly organized meeting of the Board of Directors provided notice of the proposed change is included in the notice of such meeting.

This Constitution was approved by the Board Members on (date) _____
President’s Name (Print) _____
President’s Signature _____ Date _____
Federal ID No. (if available) _____
State ID No. (if available) _____

Peaster Youth Association does not limit participation in its activities on the basis of disability, race, creed, color, national origin, gender, sexual preference or religious preference.